

BEFORE THE BOARD OF NORTHEAST TRI COUNTY HEALTH DISTRICT

IN THE MATTER OF ADOPTING)
THE 2014 BUDGET)
RESOLUTION 10-2013)
ADOPTING THE 2014 BUDGET)

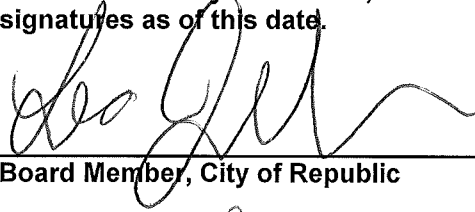
WHEREAS, the Board of Health of the Northeast Tri County Health District met on October 16, 2013 to examine and fix the final budget of estimated expenses and revenues for Health District funds for 2014; AND

WHEREAS, careful examination and consideration of the budgeted expenditures and revenues totaling \$2,213,700 has been completed:


NOW, THEREFORE:

IT IS HEREBY RESOLVED that the Board of Health of the Northeast Tri County Health District considers the 2014 budget of \$2,213,700 adopted.


Done this 16th day of October, 2013 in Colville, Washington and effective immediately upon signatures as of this date.

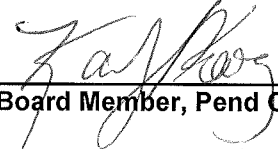

Board Member, City of Republic


Board Member, Ferry County


Board Member, City of Colville

Board Member, Ferry County

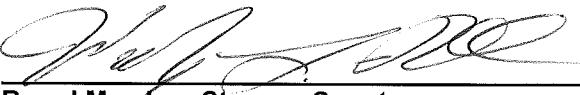

Board Member, City of Newport


Board Member, Pend Oreille County


Health Officer

Board Member, Pend Oreille County


Board Member, Stevens County


Board Member, Stevens County

NORTHEAST TRI COUNTY HEALTH DISTRICT

(EXPENSES)

Highlights
 >1% increase in salary
 >Medical CAP increase to \$650
 >\$55,637 decrease in county contributions

2014 Budget for Board of Health Meeting
 (Final Draft for Board of Health on 10/16/2013)

BARS #	Description	HISTORICAL EXPENDITURES				2013			2014 Proposed Budget	Increase (Decrease) on original adopted budget	
		2009 Actual	2010 Actual	2011 Actual	2012 Actual	Budget	Amendment	Adjusted Budget			
10	Salaries and Wages	1,396,145	1,300,390	1,340,680	1,229,287	1,126,200	-	1,126,200	67,900	6%	
20	Personnel Benefits	468,274	404,872	406,262	391,543	373,900	11,000	384,900	36,100	10%	
31	Office & Operating Supplies	101,272	104,031	106,596	82,080	110,000	-	110,000	(25,000)	-23%	
32	Fuel Consumed	13,755	16,260	18,470	18,624	20,000	-	20,000	-	-	
35	Small Tools & Equipment	10,648	24,150	49,497	22,478	20,000	5,000	25,000	-	-	
41	Professional Services	183,001	191,875	196,407	213,031	161,600	34,000	195,600	39,200	24%	
42	Communications	58,032	51,859	48,576	48,308	53,370	-	53,370	(7,370)	-14%	
43	Travel	19,052	25,086	35,068	23,250	15,000	-	15,000	2,000	13%	
44	Advertising	5,031	4,199	7,766	7,896	4,000	-	4,000	2,000	50%	
45	Operating Rentals & Leases	65,241	100,208	98,994	101,319	92,520	-	92,520	480	1%	
46	Insurance	42,285	45,368	41,840	40,356	42,000	-	42,000	-	-	
47	Public Utility Services	19,598	24,397	24,453	24,469	26,800	-	26,800	-	-	
48	Repairs & Maintenance	22,878	59,510	14,159	28,574	25,000	-	25,000	-	-	
49	Miscellaneous	15,988	17,833	25,167	20,622	18,000	-	18,000	-	-	
60	Capital Outlays	21,699	34,222	21,242	5,518	25,000	-	25,000	(15,000)	-60%	
TOTAL DISBURSEMENTS		\$ 2,442,899	\$ 2,404,260	\$ 2,435,177	\$ 2,257,355	\$ 2,113,390	\$ 50,000	\$ 2,163,390	\$ 1,034,570	\$ 2,213,700	\$ 100,310

Note: reduce capital outlay for vehicles for three years to \$10,000 beginning 2014 budget and then assess the vehicle fund

NORTHEAST TRI COUNTY HEALTH DISTRICT
(REVENUE)

2014 Budget for Board of Health Meeting
(Final Draft for Board of Health on 10/16/2013)

BARS #	Description	HISTORICAL REVENUE				2012		2013		2013 6 Months (Accrued)	2014 Proposed Budget	Increase (Decrease) on original adopted budget
		2009 Actual	2010 Actual	2011 Actual	Budget	Actual	Budget	Amendment	Adjusted Budget			
320.00	LICENSES & PERMITS											
321.20	Solid Waste Permits	250	1,000	2,750	2,000	300			2,300	2,000	-	
321.20	Sewage Installers Licenses	3,175	3,175	3,150	2,900	5,100			3,570	3,000	-	
321.20	Sewage Pumpers Licenses	970	555	400	500	970			1,403	500	-	
321.20	Food Handlers Permits	14,315	15,330	15,425	14,000	11,743			5,989	12,000	(2,000)	
321.20	Food Establishments Permits	38,233	41,188	40,720	34,000	50,743			42,933	43,000	3,000	
321.20	Water Recreation Permits	1,980	1,690	1,500	1,600	1,735			1,750	1,700	100	
322.10	Sewage Permits	141,370	134,655	121,560	99,750	105,289			66,484	105,000	5,250	
	TOTAL LICENSES & PERMITS	200,293	197,593	185,505	154,750	175,880			124,429	167,200	6,350	
330.00	INTERGOVERNMENTAL REVENUES - INDIRECT FEDERAL GRANTS											
333.10	WIC	160,650	247,587	275,885	177,123	293,334			164,185	270,868	4,330	
333.60	Early Head Start	2,850	6,322	14,750	4,320	3,571			3,438	5,910	1,590	
333.66	Drinking Water Systems (Group A)	4,000	4,500	4,000	4,000	4,635			954	4,000	-	
333.84	Special Education for...(ESIT)	77,053	72,003	93,925	73,545	41,300						
333.91	CDC Colon Cancer			31,256	55,000	16,326			3,915			
333.92	FP Title X Grant	41,744	34,477	38,137	33,144	46,053			12,939	25,038	(5,998)	
333.92	Infant Immunization Program	30,075	30,075	30,399	33,062	13,639			9,119	34,084	1,022	
333.92	Tobacco P&C/CDC		12,009			11,420			2,824			
333.92	Public Health Emergency Response	164,664	49,664	66,655	54,995	27,009			10,500	52,129	12,994	
333.95	Family Preservation...(EFSS)	6,033	9,177	7,256	3,000	15,699			9,390	15,000	5,000	
333.95	Infant/Toddler Initiative (HCCW)	7,677	3,645									
333.97	Medicaid Outreach			101,407	80,000	53,300			25,797	50,000	(15,000)	
333.97	CSO - FP	2,671										
333.97	Foster Care Passport	6,718										
333.99	Preventive Health			13,750								
333.99	MCH Block Grant (Child & Adolescent)	76,284	78,973	76,284	76,284	76,984			35,207	76,284	-	
339.28	ARRA EIP		16,593	3,626								
339.47	ARRA Immunues		2,105									
	TOTAL INDIRECT FEDERAL GRANTS	580,419	567,130	757,330	594,473	603,270			278,268	533,313	3,938	
330.00	INTERGOVERNMENTAL REVENUES - STATE GRANTS											
334.03	Site Hazard Assessment	4,366	14,202	24,429	12,000	15,320			8,052	14,000	-	
334.03	Solid Waste Grant	18,891	28,041	27,761	30,000	23,963			13,034	25,000	(5,000)	
334.03	Sewage Grant/Loan Repair					21,765			2,265	5,000	-	
334.00	Early Childhood Ed...(ECEAP)	150	125									

NORTHEAST TRI COUNTY HEALTH DISTRICT
(REVENUE)

2014 Budget for Board of Health Meeting
(Final Draft for Board of Health on 10/16/2013)

BARS #	Description	HISTORICAL REVENUE				2012			2013			2013 6 Months (Accrued)	2014 Proposed Budget	Increase (Decrease) on original adopted budget	
		2009 Actual	2010 Actual	2011 Actual	2012 Actual	Budget	Actual	Amendment	Adjusted Budget						
334.04	DSHS/Health Passport	6,718	-	-	-	-	-	-	-	-	-	-	-	-	-
334.04	DSHS/EFSS	2,011	3,069	2,419	1,000	5,248	2,500	-	2,500	3,130	6,000	3,500	140%		
334.04	AIDS Prevention & Education	10,550	7,576	-	-	-	-	-	-	-	-	-	-	-	
334.04	FP-SFS Clinical/Health Promotion	83,383	96,646	93,135	54,000	79,955	79,955	-	79,955	39,933	66,204	(13,751)	-17%		
334.04	Oral Health	13,339	12,754	-	-	-	-	-	-	-	-	-	-	-	
334.04	Local Capacity Development Funds	73,204	72,878	72,790	73,124	71,258	71,258	-	71,258	35,501	-	(71,258)	-100%		
334.04	Safe Drinking Water (Group B)	-	5,500	-	-	-	-	-	-	-	-	-	-	-	
334.04	Drinking Water - DOH (Group A)	4,250	6,813	4,000	3,600	2,577	3,600	-	3,600	250	3,600	-	-		
334.04	Youth Tobacco Prevention	7,520	46,088	13,877	-	1,307	-	-	-	12,432	-	-	-		
334.04	State Settlement Funds (Tobacco)	68,157	112,794	112,461	-	-	-	-	-	-	-	-	-		
334.04	Public Health Funding (SSB 5930)	140,933	406,476	350,872	67,847	67,846	67,847	-	67,847	67,847	-	(67,847)	-100%		
	TOTAL STATE GRANTS	433,472	110,454	102,644	241,571	289,239	274,160	-	274,160	182,444	119,804	(154,356)	-56%		
336.04	Local Gov't Assist.	110,454	110,454	110,454	94,834	110,454	110,454	34,000	144,454	55,227	249,303	138,849	126%		
	COUNTIES														
338.62	Ferry County	98,202	88,381	88,403	88,403	88,403	88,403	-	88,403	44,201	96,202	7,799	9%		
338.62	Pend Oreille County	188,610	185,109	193,919	201,254	201,254	201,254	-	201,254	100,627	193,819	(7,435)	-4%		
338.62	Stevens County	604,632	576,614	578,168	562,209	562,209	562,209	-	562,209	281,105	506,208	(56,001)	-10%		
	TOTAL COUNTIES	891,444	850,104	860,490	851,866	851,866	851,866	-	851,866	425,933	796,229	(55,637)	-7%		
338.00	INTERGOVERNMENTAL SERVICE REVENUES - FEE FOR SERVICE														
338.97	Title XIX Family Planning	90,092	95,309	39,377	70,000	64,991	70,000	-	70,000	33,153	70,000	-	-		
338.97	Title XIX ICM (formally MSS & MCM)	38,440	17,053	22,341	9,000	17,918	15,000	-	15,000	1,375	-	(15,000)	-100%		
338.97	Title XIX EIP Services	30,122	22,937	21,986	10,000	21,084	20,000	5,000	25,000	13,062	20,000	-	-		
338.97	Title XIX Immune	1,728	1,494	1,611	-	1,911	1,500	-	1,500	1,271	1,500	-	-		
	TOTAL INTERGOVERNMENTAL FEE FOR SERVICE	160,382	136,793	85,315	89,000	105,904	106,500	5,000	111,500	48,861	91,500	(15,000)	-14%		
330.00	TOTAL INTERGOVERNMENTAL REVENUES	2,376,464	2,268,550	2,342,156	2,026,494	2,136,613	2,033,205	50,000	2,083,205	1,115,162	1,957,349	(75,856)	-4%		
	COMMUNITY HEALTH CHARGES FOR GOODS & SERVICES														
346.22	Maternal/Child/Infant Fees	33	-	-	-	25	-	-	-	-	-	-	-	-	
346.24	Adult Health Clinic Fees	-	497	48	-	-	-	-	-	-	-	-	-	-	
346.25	Family Planning Fees	8,803	6,434	6,269	6,000	7,951	6,000	-	6,000	5,411	8,000	2,000	33%		
346.25	AIDS Fees	25	31	-	-	-	-	-	-	-	-	-	-		
346.26	Immunos	42,411	32,892	33,353	35,000	27,316	35,000	-	35,000	11,011	15,000	(20,000)	-57%		

NORTHEAST TRI COUNTY HEALTH DISTRICT
(REVENUE)

2014 Budget for Board of Health Meeting
(Final Draft for Board of Health on 10/16/2013)

1 BARS #	2 Description	3 2009				4 2010		5 2011		6 2012		7 Actual	8 Budget	9 Amendment	10 Adjusted Budget	11 2013 6 Months (Accrued)	12 2014 Proposed Budget	13 Increase (Decrease) on original adopted budget	14
		Actual	Actual	Actual	Actual	Budget	Actual												
346.27	PPD	2,016	1,132	782	1,500	1,400						1,500	-	1,500	543	1,500	-		
	TOTAL COMMUNITY HEALTH				42,500	36,692						42,500	-	42,500	16,965	24,500	(18,000)	-42%	
	CHARGES FOR GOODS & SERVICE	53,288	40,986	40,452															
	ENVIRONMENTAL HEALTH																		
	CHARGES FOR GOODS & SERVICES																		
346.53	Other Solid Waste	2,592	2,000	1,150	50	1,195						300	-	300	400	300	-		
346.54	Other Sewerage Fees	3,150	275	525	1,000	570						500	-	500	385	500	-		
346.56	Other Food Fees	405	625	250	200	420						200	-	200	120	200	-		
346.58	Job Corp	827	1,670	399	1,600	2,015						1,600	-	1,600	1,164	1,600	-		
346.58	Short Plat	12,775	10,450	9,000	4,000	6,150						4,000	-	4,000	2,850	4,000	-		
346.58	Long Plat	1,680	4,000	-	-	1,600						-	-	-	800	800	-	#DIV/0!	
346.58	School Inspections	2,746	2,147	2,193	1,000	980						1,000	-	1,000	-	1,000	-		
	TOTAL ENVIRONMENTAL HEALTH				7,850	12,930										8,400	800	11%	
	CHARGES FOR GOODS & SERVICE	24,175	21,167	13,517								7,600	-	7,600	5,719	8,400	800	11%	
	TOTAL COMMUNITY & ENVIRONMENTAL HEALTH	77,463	62,153	53,969	50,350	49,622						50,100	-	50,100	22,684	32,900	(17,200)	-34%	
	OTHER MISCELLANEOUS REVENUES																		
346.71	Vital Statistics	21,527	20,894	20,596	21,000	19,824						20,000	-	20,000	9,698	20,000	-		
361.11	Investment Interest	4,942	1,713	1,160	1,200	1,092						800	-	800	489	900	100	13%	
367.00	Contributions & Donations	1,702	8,831	29,849	13,200	17,739						1,500	-	1,500	811	1,000	(500)	-33%	
369.81	Overages & Shortages	17	10	25	-	-						-	-	-	-	-	-		
369.90	Other Misc. Revenues	4,559	1,983	499	2,000	1,167						1,000	-	1,000	1,450	1,000	-		
369.92	Travel Reimbursement	1,064	4,056	9,770	2,000	4,995						2,000	-	2,000	112	2,000	-		
395.10	Sale of Fixed Assets	-	4,778	6,276	-	-						-	-	-	-	-	-		
	Over/Under Accrual of Prior Year Rec	460	-	-	-	-						-	-	-	-	-	-		
	TOTAL OTHER MISCELLANEOUS REVENUES	34,271	42,265	68,175	39,400	44,817						25,300	-	25,300	12,560	24,900	(400)	-2%	
	FUND BALANCE USE	-	31,292	-	255,396	26,303						4,785	-	4,785		198,551	193,766	4049%	
	TOTAL REVENUE	\$ 2,488,198	\$ 2,404,260	\$ 2,464,300	\$ 2,371,640	\$ 2,257,355						\$ 2,113,390	\$ 50,000	\$ 2,163,390	\$ 1,150,406	\$ 2,213,700	\$ 100,310	5%	

NORTHEAST TRI COUNTY HEALTH DISTRICT
COUNTIES BUDGET FORMULA FOR 2014

2014 Budget for Board of Health Meeting
(Final Draft for Board of Health on 10/16/2013)

County	ASSESSED VALUATION					POPULATION					5 Year Avg.	Val. %	Pop. %	Avg. %	County Base	Amount Needed	Total
	2008	2009	2010	2011	2012	2008	2009	2010	2011	2012							
Ferry	522,349,600	552,984,814	595,936,500	644,449,542	658,619,682	7,550	7,800	7,800	7,600	7,600	7,670	10.96%	11.95%	11.46%	127,897	(42,382)	85,515
Pend Oreille	1,208,873,845	1,284,207,071	1,365,824,569	1,412,776,192	1,415,891,029	12,600	12,900	12,900	13,000	13,000	12,880	24.65%	20.07%	22.36%	287,566	(82,713)	204,853
Stevens	3,455,215,616	3,359,093,618	3,418,288,736	3,625,420,378	3,608,273,035	43,000	44,000	44,000	43,600	43,600	43,640	64.38%	67.99%	66.18%	751,051	(244,843)	506,208
Grand Total:	5,425,640,846					64,190					1,166,514 + (369,937) =		796,577				

County Base Calculation
(assessed valuation only)

5 Year Average	multiply by	County Base
594,868,028	0.000215	\$ 127,897
1,337,514,541	0.000215	\$ 287,566
3,493,258,277	0.000215	\$ 751,051
<u>5,425,640,846</u>		<u>\$ 1,166,514</u>

See Column 17

County Base	2013	2014	Increase
Ferry County	122,480	127,897	5,417 4.42%
Pend Oreille County	270,223	287,566	17,343 6.42%
Stevens County	735,845	751,051	15,206 2.07%
<u>Total:</u>	<u>1,128,548</u>	<u>1,166,514</u>	<u>37,966 3.36%</u>

2013	2014*	Increase (Decrease)	%
88,403	96,202	7,799	8.82%
201,254	193,819	(7,435)	-3.69%
562,209	506,208	(56,001)	-9.96%
851,866	796,229	(55,637)	-6.53%

Fund Balance Use: 198,551

*County contributions set at 67.4% of county base plus Ferry County contributing an extra \$10,000.

NORTHEAST TRI COUNTY HEALTH DISTRICT
Summary of Expenditures and Revenue
 2014 Budget for Board of Health Meeting
 (Final Draft for Board of Health on 10/16/2013)

Expenses:			
Personnel	72.46%	1,604,100	
Other	27.54%	609,600	
	100.00%		<u>\$ 2,213,700</u>
TOTAL EXPENSES:			
Revenue:			
Licenses & Permits - EH	7.55%	167,200	
Indirect Federal Grants	24.09%	533,313	
State Grants	5.41%	119,804	
Local Government Assistance	11.26%	249,303	
TXIX (Fed. Fee for Service)	4.13%	91,500	
	52.45%		<u>1,161,120</u>
Community Health Fees	1.11%	24,500	
EH Fees	0.38%	8,400	
Other Fees	1.12%	24,900	
	2.61%		<u>57,800</u>
County:			
Ferry County	4.35%	96,202	
Pend Oreille County	8.76%	193,819	
Stevens County	22.87%	506,208	
	35.97%		<u>796,229</u>
Fund Balance/Retained Earnings Use (Cash):	8.97%	198,651	
	100.00%		<u>\$ 2,213,700</u>
TOTAL REVENUE:			

Northeast Tri County Health District
2014 Budget for Board of Health Meeting
(Final Draft for Board of Health on 10/16/2013)
(Additional Detail of Expenses)

DESCRIPTION	AMOUNT
Salaries & Wages:	1,194,100
Benefits:	410,000
Office & Operating Supplies:	
Office supplies (paper, forms, disks, manuals/handbooks pamphlets, materials, toner, printing appointment books, clips, pens, & etc.)	35,000
Medical/Pharmacy/Vaccine	50,000
Subtotal Office & Operating Supplies	85,000
Fuel Consumed: (10 vehicles in fleet)	20,000
Small Tools & Equipment:	20,000
File cabinets, chairs, & misc. tools	5,000
Computer Equipment update, & etc.	15,000
Professional Services:	
Health Officer	36,000
Legal & Auditing	24,200
Attorney	7,200
Auditor	17,000
Lab - Screens/paps	2,000
Contracted Services	72,400
Ferry County Hospital	4,400
WIC Nutritionist	24,000
NE Wash Health Programs	31,200
Newport Community Hospital	6,000
Elevator Maintenance Service	5,000
WIC Peer Counseling Program	1,800
Janitorial	26,000
Colville Office	9,800
Republic Office	4,500
Newport Office	6,000
Carpet/Window Cleaning	2,700
Grounds Keeping	3,000
Computer Consulting	40,200
Decade Support	7,500
Mitchell & McCormick	14,500
Internet Xpress	15,200
Other	3,000
Subtotal Professional Services	200,800

Northeast Tri County Health District
2014 Budget for Board of Health Meeting
(Final Draft for Board of Health on 10/16/2013)
(Additional Detail of Expenses)

DESCRIPTION	AMOUNT
Communications:	
Telephone/Modems/Faxes (Monthly services & long distance charges)	33,500
AT&T L.D. & 1-800 #'s	2,500
Centurylink - LD	1,500
Centurylink	10,600
Frontier	9,000
Internet DSL Service	4,400
Peer Counseling	500
Verizon - Peer Counseling	1,500
Verizon Cell	2,500
Go to Meeting	1,000
 Postage	 12,500
Subtotal Communications	46,000
Travel:	
Meals, Lodging, Air fare, & etc.	12,000
Mileage	5,000
Subtotal Travel	17,000
Advertising:	6,000
Job advertising & program information	
Operating Rentals & Leases:	
Equipment	19,000
ABS Finance/Ricoh (5 copiers)	9,500
ABS (copies, labor, toner)	6,500
Mail/meter machines	3,000
 Office	 73,200
Klondike (\$1,320/m)	15,840
L & S Investments	57,360
 PO Box & Other Rentals	 800
San Poil & Misc.	800
Subtotal Operating Rentals & Leases	93,000
Insurance: Enduris	42,000

Northeast Tri County Health District
2014 Budget for Board of Health Meeting
 (Final Draft for Board of Health on 10/16/2013)
 (Additional Detail of Expenses)

DESCRIPTION	AMOUNT
Utilities:	26,800
Avista	12,500
Charter Communication	500
City of Colville	2,500
Excess Disposal	500
Ferry Co. PUD	3,600
City of Newport	1,000
PO County Public Utility	3,200
Shredding (Secure Shred)	1,000
Stericycle	500
Sunshine Disposal & Recycling	1,500
Repairs & Maintenance:	
Vehicle	15,000
Tires, LOF, windshields, & etc.	
Building & Equipment	10,000
Lighting, heating/cooling, & misc.	
Subtotal Repairs & Maintenance	25,000
Miscellaneous:	18,000
Registration Fees	6,000
Dues, Memberships, Subscriptions	7,000
Other	5,000
Capital Outlays:	10,000
Grand Total:	<u>\$ 2,213,700</u>