

## INSTALLER TEST INSTRUCTIONS

### Study Materials:

These materials may be reviewed at our website: <http://www.netchd.org>. If you do not have internet access paper copies can be provided for a \$72.15 fee. Please contact our office to request the materials.

- Northeast Tri County Health District On-Site Sewage Regulation 01-2007
- Alternating Drainfields Standards & Guidance
- Dosing Gravity Standards & Guidance
- Gravelless Drainfields Standards & Guidance
- Gravity Flow On-Site Sewage System Standards & Guidance
- Holding Tank Standards & Guidance
- Intermittent Sand Filter Standards & Guidance
- Mound System Standards & Guidance
- OSS Construction Guide & Specification Sheet
- OSS Design Checklist
- Pressure Distribution System Standards & Guidance
- Proprietary On-site Wastewater Treatment Products Standards & Guidance
- Recirculating Sand Filter Standards & Guidance
- Sand Lined Trench Systems
- Stratified Sand Filter Treatment Systems Standards & Guidance
- Subsurface Drip System Standards & Guidance
- Water Conserving On-Site Wastewater Treatment Systems Standards & Guidance

### Taking the test:

- Call the Environmental Health office in the county where you wish to take the test to make an appointment.
- Allow 2 to 3 hours for taking the test.
- The test is closed book. Study materials, such as notes or guidelines, cannot be used while taking the test.

### Scoring the test:

- The test will be reviewed and scored by the Environmental Health Supervisor or Director.
- Passing score is 80% or better.
- If a passing score is obtained on the installer test, refer to the next section "Obtaining an Installer Certificate".
- If a passing score is not achieved on the test, an appointment may be made to retake the test. A one week wait will be required before an appointment will be scheduled and a \$50.00 fee must be submitted prior to retaking the test. An applicant will only be allowed to take the test 3 times. Any further request for testing after three attempts must be approved by the Director of Environmental Health.

### Obtaining an Installer Certificate:

- Upon successfully passing the test, an application for an installer certificate must be completed and returned to the Environmental Health office along with the \$120.00 new installer fee.
- A copy of a current contractor license issued by the Department of Labor and Industry will be required before a certificate can be issued.
- Installer certificates are valid from May 1<sup>st</sup> to April 30<sup>th</sup> and the fee will not be prorated.
- If the installer application, fee and L & I license are not submitted to the Health District within 6 months after passing the test, the test will be invalid and the applicant will be required to retake the installer test to obtain an installer certificate. A retest fee of \$50.00 will be required before retaking the test.
- An installer having more than a ninety (90) day lapse in renewal from the expiration date on their last valid certificate, must take and pass the test to obtain a new installer certificate.

(Revised January 2015)

- Stevens County** - 240 E. Dominion, Colville, WA 99114
- Administration:** 509-684-1301, Fax: 509-684-1002
  - Clinic:** 509-684-5048, Fax: 509-684-9878
  - Family Planning:** 509-684-6209, Fax: 509-684-9878

- Ferry County** - 147 N. Clark, PO Box 584, Republic, WA 99166  
509-775-3111, Fax: 509-775-2858

- Pend Oreille County** - 605 Highway 20, Newport, WA 99156  
509-447-3131, Fax: 509-447-5644

- Stevens County** - 240 E. Dominion, Colville, WA 99114
- Environmental Health:** 509-684-2262, Fax: 509-684-8506

- Website:** [www.netchd.org](http://www.netchd.org)